



Street Address
101 St Francis Drive
St Francis Bay
6312

Registration number
2006/017967/08

Postal Address
Private Bag X3
Suite 133
St Francis Bay
6312

MINUTES OF THE DIRECTORS MEETING HELD ON THE

In Attendance

S Picton-Turbervill (SPT)
L Fouche (LF)
N Hulett (NH)
R Foulds (RF)

B Morsink (BM)
W Lotter (WL)
S Smith (SS)
C Northwood (CN)

Apologies

Y Bryden (YB)
G Miller (GM)

1. Welcome, Confirmation of Directors, Election of Chairman and Vice Chairman

SPT welcomed everyone to the meeting

2. Confirmation of Previous Minutes and Apologies

The minutes of the meeting held on the 23rd July 2019 were confirmed by BM and seconded by CN.

3. Canal Manger

LF Issue with poles and rocks in the canal in front of erf 2811. WL spoke to contractor, Willie to sort this out. **WL**
CN Canal inspection to be done once a month, on the last Monday of each month. Next inspection will be on the 28th November.

4. Finance, Accounting, Insurance & Legal

SS Registration for Workman's Compensation is complete. **RF**
RF 2018-19 financial year end audit is in progress.
RF Monthly accounts need to be reissued taking into account various re-allocations of income and expenditure and inclusion of the budget.
SS Expenses for previous week will be emailed to all Directors every Tuesday.
SS To arrange closure of the FNB account.

5. Dredging, Spit and Beach

WL All dredging is on schedule. Dredging of the channel from ski canal to the river and from the cove to the river will continue through November. **GM**

6. Planning Permissions & Water Quality

CN A number of the issued compliance orders have been returned due to incorrect addresses. Kouga have been requested to provide the correct addresses for issuing of compliance orders. There are approximately 35 properties where a canal infrastructure compliance order has been issued and the required work is outstanding. **CN**
CN Most signage on the canals has been removed in compliance with the Municipal by laws. WL will continue to remove illegal signage.

7. Law Enforcement & General Canal Maintenance

BM Will arrange the same Kouga law enforcement on the canals on the 31st December as in 2018. **BM**
WL Law enforcement banners and flyers will be the same as used in 2018.
CN Requested that the next news letter include the telephone numbers to call to report a sewer spill.
CN Requested WL to set up a meeting with the Municipality to discuss our concerns with the sewer spills over the last year and how these can be prevented in future.
NH Requested that the Municipal Link app is also used to report all spills etc.
CN Erf 1241. Lyons staff was dumping building material into the canal. CN spoke to them and sorted out the issue.
WL Harley Street Bridge marker poles must be completed asap.
WL Grand Comore bridge walls need to be fixed asap
WL It was agreed that, in addition to his law enforcement duties, Stanley Floors will be trained and appointed as the Health and Safety representative as this position has not been filled since Andonice resigned.
WL It was agreed that ablutions at the harbour, Cove and Pump house will be open 7 days per week during the summer. The additional overtime cost to arrange opening and closing will be R500 per month.
WL Stanley's shift will change back to work from Tuesdays to Saturdays.



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- 8. Events** **NH**
CN Wine on the Water will be held over the last weekend of March 2020. The board fully supports this event.
- 9. Representation on Public Bodies** **LF**
See the information from the Residents association on www.stfrancispropertyowners.co.za/
The municipality has appointed more people to handle fixing of potholes.
The Ward 12 portion of the Municipal R100,000 fund will be used on street signage.
Municipal water test results have not shown any negative results for the municipal water.
The River Committee will be endeavoring to get permission for dredging of the river where it is dangerously shallow.
The proposed speed limit for the river has been dropped but higher visibility and more law enforcement will be in place over the season.
- 10. Harbour Office, Human Resources & Health & Safety, Web site, Boats** **SPT**
SS To advertise in the Kouga Express and Spar for the license clerk position and determine the correct market related salary.
- 11. Special Projects**
Jetties for erf 1259 are in progress
Online processing of licenses and moorings – on hold
Security at the Cove jetties - on hold
- 12. Next Meeting date**
19th November 2019
AGM booked for 5pm on the 17th December at the Bowling Club