



Street Address
101 St Francis Drive
St Francis Bay
6312

Registration number
2006/017967/08

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Private Bag X3
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St Francis Bay
6312

**MINUTES OF THE DIRECTORS MEETING HELD ON THE
03rd of September 2019 AT 13:30 AT THE MUNICIPALITY BOARDROOM**

In Attendance

G Miller (GM)
L Fouche (LF)
N Hulett (NH)
R Foulds (RF)

Y Bryden (YB)
W Lotter (WL)
S Smith (SS)
C Northwood (CN)

Apologies

S Picton-Turbervill (SPT)
B Morsink (BM)

1. Welcome, Confirmation of Directors, Election of Chairman and Vice Chairman

RF welcomed everyone to the meeting

2. Confirmation of Previous Minutes and Apologies

The minutes of the meeting held on the 23rd July 2019 were confirmed by LF and seconded by RF.

3. Canal Manger

WL

WL Fuel usage sheets are up to date. Sheets to be emailed once a month to all Directors.

WL – Wilma has resigned. We need to find a replacement for her. Interviews to be done Friday 06/09/2019

LF Issue with poles and rocks in the canal in front of erf 2811. It will be removed by the contractor. WL to contact contractor to sort this out.

4.1 Finance, Accounting, Insurance & Legal

RF & SS

RF All documents were submitted for the Workman's Compensation fund. They said that we will receive **feedback within 2 weeks.**

RF Last financial year end, Auditors is not done yet. The auditors are not allowed to produce the Financial Statements. The auditors can audit up to the Trial Balance and then we must give the Trial Balance to Paul Pazarro to produce the Annual Financial Statements for us. After that we must give the Financial statements back to the auditors to finalize their audit. After this we will end up with a +- profit of R350000.00
And that is after all the special projects etc.

CN CN said on the last minutes it is recorded that R130000.00 of this was taxable and we will pay 28% tax on this. Is there no way we can use this money, to not pay tax? There is an agreement with the property owners to pay for some of the expenses for the Spit and Beach project Can we not use some of this money to contribute towards that? RF said that we will not be able to do that.

RF Monthly accounts are back on track. SS and RF to review the budgets again. Make it more sensible.

RF We have listed all boats & dredgers separately. All fuel & R&M will be allocated per boat & dredger.

RF We need to work on finding a replacement for Wilma. We will have an interim period. To advertise the position on our Facebook. We need to find a candidate that stays in SFB. SS suggested that we start the salary on R7000.00. And review after 3 months.

CN suggested that we offer a salary and extra for Saturday work.

4.2 Dredging, Spit and Beach

GM

WL All dredging is on schedule. All dredging will be completed by end of October 2019.

WL Steel suction and delivery pipes need to be replaced. Replacement costs for steel estimate at +-R18000.00, Material cost between R4000 – R8000. GM suggested we replace the pipes with stainless steel. Stainless steel is estimated at +-R28000. GM to acquire quotations for the stainless steel option.

NH How long does the pipes for the dredgers last before they need replacing? GM said once maybe every 5 years. NH suggested we fiberglass all the pipes. This will extend the life for +- 10 years.

CN Dredging that was needed at erf 873, Owner agreed to move back his canal wall with 1.5m.

LF How long will it take to get the other dredger up and running? WL said in +- 10 days.

4.3 Planning Permissions & Water Quality

CN

CN Compliance orders. Half of the compliance orders returned to us. YB to speak to Mandi and get the correct Postal addresses and email addresses.

CN Approval of canal infrastructure is moving along. CN to request specific drawings before any work may commence on canal walls and jetties.

RF Is there anything we can do to apply pressure? At this stage CN will not issue an occupation certificate.

CN Signage on the canals. Stanley to take good photos of all illegal signage. CN will speak to Colin Beckley regarding all his signage on the canals.



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- 4.4 Law Enforcement & General Canal Maintenance** **BM**
NH Spoil site next to Spray avenue (erf 1382) belonging to NH. To discuss this at our next meeting when SPT is back.
- 4.5 Events** **NH**
- 4.6 Representation on Public Bodies** **LF**
See the information from the Residents association on www.stfrancispropertyowners.co.za/
- At the last Ward Committee meeting, Ben Rheeder reported that the Mosterdshoek water system found a way forward, Routing of the pipes may be changed to follow the road rather than going through the properties. Sterkfontein there are still problems with some of the owners over whose properties the pipeline must go. They are busy sorting out this problem.
- As far as the shacks are concerned, there is always a big discussion on this. Public Works /Province can proceed with legal steps against the illegal occupants, but then the Municipality must provide alternative land for them. That is the issue, because the Municipality do not have land available at this stage.
- The canal bridges are still on the IDP for this financial year. At the last meeting LF requested a time frame for this and was told that it is on the list and subject to availability of sufficient funds.
- Ben Rheeder requested a copy of the last engineers report that we paid for. LF forwarded that report to Ben Rheeder, and he passed it on to Victor Felton.
- The boat launch-site under the bridge over the Kromme, is still on track. The River Committee will have a meeting on the 16th of September, and Nomvelo will be there to report further progress on this matter.
- The electricity breakdowns that we had so often should be resolved after the shutdown on 14 August 2019.
- There has been a request from Perri at Big Time Taverna to the SFPO to investigate installing waterborne sewerage to prevent sewage spill into the canals.
- The Kromme Joint River Committee advised that SARS has approved the River to be a Public Benefit Organization (PBO) and on top of that they approved the Section 18A, where they can provide tax clearance for donations made. GM asked why the SFBRHOA cannot be a PBO. We will investigate that and ask Mazars to assist us. RF to discuss this with SPT when he returns.
- 4.7 Harbour Office, Human Resources & Health & Safety, Web site, Boats** **SPT**
Harley Street Bridge cladding- SPT suggested we remove the cladding and put a pole or block on the corners. LF advised that the Kromme Joint River Committee will at their meeting on 16 September discuss the whole issue around granting permission for boats exceeding 6.6m on the Kromme River in the future.
- As discussed at the last Riparian meeting, we are agreeable to allow boats exceeding 6,6m on the canals as long as they required permission is obtained. It was further agreed that there has to be a cut-off length and that was set at 7,5m. Any applications for boats exceeding 7,5m will be considered separately every time. RF suggested that should the KJRC have a different view that they send us a proposal of what they want.
- 4.8 Special Projects**
New jetties to be erected on erf 1259 – 6 new moorings can generate an income of R46000.00 a year. Price for 6 six finger jetties will be +- R100000.00, and for 3 finger jetties will be +- R66000.00. We can have this up and running by December if we start in October. All agreed to go ahead with 6.
Online processing of licenses and moorings – on hold
Fixing canal wall at Sea Glades bridge.
Security at the Cove - on hold
Harley street bridge – Cladding was removed. We need to mount some poles with reflective tape on the corners.
Grand Camore bridge – Need to acquire quotations to fix the canal wall
- 5 General**
NH Brian Cunningham requested feedback on how the R202 discount was calculated for commercial licenses for Riparian Home Owners. He wants the free canal license to be offset against the commercial license fee. RF explained that Riparian Home Owners receive a free canal license. There is a discounted price for commercial licenses for Riparian Home owners. SPT to give feedback on this.
- 6 Next Meeting date**

Proposed date
17 October 2019