



Street Address  
101 St Francis Drive  
St Francis Bay  
6312

Registration number  
2006/017967/08

Postal Address  
Private Bag X3  
Suite 133  
St Francis Bay  
6312

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Notice of the St Francis Bay Riparian Home Owners Association  
Annual General Meeting

Dear Member

You are hereby informed that the Annual General Meeting for the St Francis Bay Riparian Home Owners Association will take place as follows:

Time: 5 PM  
Date: 18<sup>th</sup> December 2018  
Venue: The St Francis Bay Bowling Club

Attached please find the agenda for the meeting together with a proxy form in case you are unable to attend.

I would urge all members to attend this opportunity to participate in the affairs of the Association.

I sincerely hope you will be able to attend and look forward to seeing you there.

Regards,

Simon Picton-Turbervill



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## Agenda for the St Francis Bay Riparian Home Owners Association

### Annual General Meeting

to be held at the St Francis Bay Bowling Club on the 18<sup>th</sup> December 2018 at 5pm

#### AGENDA

1. Attendance Register
2. Apologies
3. Confirmation of minutes from AGM dated 15<sup>th</sup> December 2017
4. Matters arising from previous AGM minutes
5. Chairman's report
6. Financial report
  - 6.1 Consideration and approval of the Annual Financial Statements
  - 6.2 Appointment of Auditor for the next financial year
7. Election of Directors and Office Bearers



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**PROXY FORM FOR SFBRHOA AGM TO BE HELD ON THE  
18<sup>th</sup> DECEMBER 2018 AT 5PM**

I, \_\_\_\_\_

the undersigned, of Erf No. \_\_\_\_\_

and email address of \_\_\_\_\_

in my capacity as a member of the St Francis Bay Riparian Home Owners Association and entitled to vote on a poll, hereby appoint

\_\_\_\_\_

as my proxy to attend, speak out and, on a poll, to vote in my stead and on my behalf at the Annual General Meeting of the St Francis Bay Riparian Home Owners Association to be held on the 18<sup>th</sup> December 2018 at 5pm at the St Francis Bay Bowling Club, and at any adjournment of the said meeting whatsoever.

SIGNED AT \_\_\_\_\_

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

Email to: [finance@sfbra.co.za](mailto:finance@sfbra.co.za)

- All members have the right to be represented by proxy
- Proxy forms must be emailed or delivered to the Association at least one hour prior to the commencement of the AGM.